

Special  
Care Field

# PTO






Applies to the following roles: CNA, HHA, Attendant, HCA, HAB Tech, BCaBA, Behavioral Technician, RBT

## At Thrive SPC, we're all about commitment and connection!

We are committed to providing the best care to all the families who need us. Part of that commitment is showing our commitment to you—our caregivers—through programs like our new Special Care Field PTO Program! Here are the highlights:

- ➔ Earn up to **10 PTO hrs/quarter**, if you work 520 hours or more in the quarter (on average you would need to work at least 40 hrs/week for 13 weeks).
- ➔ PTO awards are issued in a **lump sum**, no later than 15 days after the end of the quarter.
- ➔ Maximum award of **40 hrs/year**. Teammates may **roll over up to 40 PTO hours** into the next calendar year. Maximum annual usage is 80 hrs/year (40 awarded hrs + up to 40 rollover hrs).

Sunday to Saturday	Example 1	Example 2	Example 3
Week 1	40	40	40
Week 2	48	40	48
Week 3	40	40	40
Week 4	48	40	40
Week 5	40	40	32
Week 6	48	40	40
Week 7	40	40	36
Week 8	48	40	40
Week 9	40	40	40
Week 10	48	40	40
Week 11	40	40	40
Week 12	48	40	40
Week 13	0	40	40
<b>Total hours worked</b>	 <b>528 = 10hrs of PTO</b>	 <b>520 = 10hrs of PTO</b>	 <b>516 = No PTO</b>



Make a connection today by picking up some more hours or referring a friend who wants to start earning PTO!

